

MAHAYOGI GORAKHNATH UNIVERSITY, GORAKHPUR
VACANCY NOTIFICATION

Advertisement No.: MGUG/Recruitment/2025/08/002

Dated: 04.08.2025

Mahayogi Gorakhnath University Gorakhpur, is a Multidisciplinary University that is continuously expanding its infrastructure across a 200+ acre campus at Balapar, Gorakhpur. The University offers Higher Education across diverse fields, including Medicine, Ayurveda, Pharmacy, Nursing, Agriculture, Allied Health Sciences, and Management & Commerce. Additionally, the campus is home to a upcoming state-of-the-art multi-specialty hospital which will provide 1,800 beds high-quality healthcare services to the community in and around the region, along with two functional multispecialty hospitals with 600+ Bed (Gorakhnath Chikitsalaya) and 200 Bed (Mahayogi Gorakhnath Chikitsalaya) both at Gorakhpur.

Mahayogi Gorakhnath University, Gorakhpur invites applications from dynamic and experienced professionals for the post of **Manager – Human Resources (HR)**. The position requires strong leadership, strategic HR planning, and people management skills to support the university's growth and development on a full-time basis.

Post: Manager – Human Resource

No. of Posts: 01

Essential Qualifications and Skills:

- Master's Degree in **Human Resource Management, Business Administration (MBA-HR), Personnel Management**, or a related discipline from a recognized university/institution with at least **65% marks or equivalent grade**.
- Minimum **8 years of relevant experience** in handling HR operations, policies, recruitment, employee relations, and performance management, preferably in a university, higher education institution, or reputed organization.
- Strong communication, analytical, and leadership skills.

Desirable Qualifications and Skills:

- Exposure to **NIRF, NAAC, and other accreditation-related financial documentation**.
- Experience in HR policy formulation, HRIS/ERP implementation, and labour law compliance.
- Knowledge of **UGC norms**, university academic structure, and staff service rules.
- Excellent communication, interpersonal, and organizational skills.
- Proficiency in drafting official HR letters, contracts, and policy documents.

General Requirements:

- The candidate must have obtained **throughout first class** (i.e., **minimum 65% marks** in 10th, 12th, UG, and PG).
- Degree(s) from **reputed and recognized institutions** (preferably IIMs, IITs, NITs, Central/State Universities, or institutions of national importance).
- Strong academic record, communication skills, and commitment to quality teaching and research.

Remuneration:

- Salary shall be **commensurate with qualification, skills and experience** as per university rules.

Application Process:

Eligible candidates may send their **detailed resume** along with **supporting documents** and a **cover letter** to **hr.head@mgug.ac.in** on or before **6th September 2025**. Shortlisted candidates will be called for interview.

Subject of Email: *Application for Manager – Human Resource*

Note: The University reserves the right: (i) To fill or not to fill any or all the posts advertised for any reasons whatsoever. If any vacancy arises after a particular post is filled, the vacancy shall be advertised. (ii) To withdraw the advertisement, either partly or wholly, at any time without assigning any reason.